



Portland Crescent  
Shrewsbury SY2 5NJ

Telephone: 01743 356579

Email: [admin@st-giles.shropshire.sch.uk](mailto:admin@st-giles.shropshire.sch.uk)

Headteacher: Caroline Gardner B.Ed Hons, NPQH

Deputy Headteacher: Helen Reynolds B.Ed Hons

Chair of Governors: Vicky Jenks

Dear Parents,

Welcome back to autumn term 2018. I am writing to inform you of the diary dates for this term and to give you some other general information and reminders.

**Start of the school day** - the school gates are opened at 8.45am and both playgrounds are supervised until the bell rings. Please ensure that your children are not left unsupervised on the school premises before this. Registration opens at 8.55am and any child arriving after 9.00am should come through the front door and be registered as late. These records are monitored by the Educational Welfare Officer regularly and any regular lateness may lead to a letter or meeting.

**Scooters & bikes**- it is lovely to see more children coming to school on bikes and scooters. From a health and safety point, please ensure that they do not use the road in or the car park and playground. Children should use paths carefully and sensibly and all bikes and scooters should be left in the shelter, not on the playground or outside classrooms.

**Parking**- I would like to remind everyone that the health and safety of the children is the most important issue. The school car park should not be used by parents dropping children off or collecting at the busy times of the day. We must ensure that any emergency vehicles are able to access the car park and the children are safe when walking in and out of school. The surrounding roads must also be used with care and respect for the children and residents, ensuring that driveways are left clear and that other vehicles can pass. Please think about speed. We are still having obstructive and dangerous parking on junctions and across footpaths. We are unable to police this as it is not on our property so we will continue to inform the Local Policing Team.

**School uniform**- **PLEASE MAKE SURE ALL UNIFORM AND COATS ARE NAMED.** Please ensure that your children are wearing the correct school uniform. Uniform at St Giles is compulsory and children are expected to be dressed correctly throughout the school year. Items of school uniform can be bought from the School Shop Direct, as well as major supermarkets. **The wearing of trainers and brightly coloured shoes is not allowed.**

**School Website**- the school website, <http://st-giles.shropshire.sch.uk/> should contain all of the information about our school that you require. Please use the links for purchasing uniform, booking after school clubs and breakfast club as well as paying for trips and school lunches. You can also find relevant policies, plans for what the children are learning and information about issues such as E-Safety with links to other useful websites. The diary dates for the term and the school year are published on the website too.

**Break time snacks**- just a reminder that the children are allowed to bring a healthy snack for break time consisting of fruit, cereal bars or seeds. Please ensure the children are only eating a small healthy snack during the short morning break rather than crisps, chocolate bars and sweets.

**Online Payments**- this is available to pay for school trips, breakfast club and After School Care, after school clubs and school dinners. Please contact us if you are having issues.

**Inhalers & Medication**- if your child has an inhaler, please ensure that the Care Plans have been completed and returned to school and that there is an inhaler in school that is in date. We have had numerous issues where children do not have an inhaler at all or it has passed its expiry date so cannot be used. If a child has an asthma attack, we would be unable to use someone else's inhaler. Letters will be coming home if the inhaler we hold is out of date or due to run out this term.

**Clubs**- our After School clubs, Breakfast club and After School care are filling up very rapidly. All After School Clubs start back this week and must be booked and paid for prior to this. I would just remind everyone that once a booking has been made for Breakfast and After School Care, we are unable guarantee that the days can be swapped without being charged for both sessions, depending on spaces and period of notice given as our staffing levels are very closely linked to the bookings. Our current limit for After School Care is 32 children and many of our nights are already up to this, we can not extend this due to staffing and space.

**Absence** - any illness which leads to an absence from school must be reported on the day using the answer machine facility. If we have not received notification, we will send a Parent Mail message followed by and phone call to ensure all of our children are safe. This is a statutory policy and if we are unable to contact a parent using all of our emergency contact details, we do have a duty to inform the Educational Welfare Service who may follow this up with a home visit. Just a reminder that children who have had D&V type illness are not allowed to be in school until 48hours after their last bout.

**Personnel**- We are delighted to welcome our new site manager, Mr Williams, who joined us in August. He is doing a great job clearing the entrance and ensuring the school looks clean, tidy and welcoming. We would also like to welcome our new Teaching Assistants- Mr Robinson and Miss Harris, who will be working in Year 5/6 and EYFS.

**DEAR**- every Monday from 3.00-3.15 we hold our Drop Everything And Read session. Parents/grandparents are invited into school to read with their child and enjoy the school books. Please come and join us for this as the children really do enjoy it. Our new Reception classes have their DEAR sessions on Thursday from 3-3.15 - please come to the normal school gate and you will be invited in to share a story.



Diary Dates for this term- further dates will be sent on newsletters

4 <sup>th</sup> September	School starts
17 <sup>th</sup> September	Severn Trent Bus- Y3/4
19 <sup>th</sup> September	School library visit- Y3/4
	PTA Annual General Meeting
24 <sup>th</sup> September	Individual School Photographs
28 <sup>th</sup> September	Macmillan / Lingden Davies Coffee Afternoon 2.30pm
10, 11, 12 <sup>th</sup> October	Y5/6 Residential Visit
12 <sup>th</sup> October	Y1/2 visit to Jodrell Bank
19 <sup>th</sup> October	Christmas Card designs come home
23 <sup>rd</sup> October	Parents Evening- 3.30-7.30pm
18 <sup>th</sup> October	EYFS & KS1 Harvest Festival 9.30 in school
25 <sup>th</sup> October	KS2 Harvest Festival at St Giles Church 9.45am
	Christmas Card orders returned
26 <sup>th</sup> October	PD Day- children not to attend
29 <sup>th</sup> -2 <sup>nd</sup> November	<b>Half Term- School Closed</b>
5 <sup>th</sup> November	School starts
6 <sup>th</sup> November	Parents Evening- 3.30-5.30pm
15 <sup>th</sup> November	Full Governing Body Meeting- 6.30pm
w/c 19 <sup>th</sup> November	Bikeability Y6
w/c 3 <sup>rd</sup> December	Assessment/ Design Technology Week
13 <sup>th</sup> December	EYFS Nativity Production 9.30am
17 <sup>th</sup> December	KS1 Nativity Production 2.15pm
18 <sup>th</sup> December	KS1 Nativity Production 9.30am
19 <sup>th</sup> December	Christmas Lunch & Christmas Jumper Day
20 <sup>th</sup> December	Whole School Carol Service at St Giles Church 9.45am
21 <sup>st</sup> December	Christmas Party- non-uniform

Thank you to all of you who have been supporting our children with hearing readers, it has made a great difference and I hope this can continue this term. I look forward to seeing you all throughout the term.

Yours sincerely,

Caroline Gardner  
Head Teacher

