



Mid Term Admissions Policy

St. Giles' C of E Primary School is responsible for mid-term admissions for the school.

The governing body have decided that the school will follow the same admission criteria as Shropshire Council.

Should a place become available within a school year group all parents of children on the waiting list held within the school will be contacted. If more than one person wishes to apply for the available place any child on the waiting list that has a statement of special educational needs, will be allocated the place. After this places will be allocated according to an agreed set of criteria, in strict order of priority.

- ✿ **Priority 1: Looked After Children**
Children in Public Care, usually referred to as “Looked After Children” and children who were “Looked After” but ceased to be so because they were adopted.
- ✿ **Priority 2: Children living within the defined Catchment Area ***
Children living inside the catchment area will have second priority. If there are not enough places for all the children living in the catchment area, we will look at the following two criteria:
 - Priority will be given to children living within the catchment area who will have an older sibling** at the school on the day they are due to start there.
 - After that, priority will be given to those who live inside the catchment area.
- ✿ **Priority 3: Children living outside the defined Catchment Area**
After that, any places that are left will be offered to children who live outside the catchment area. If there are not enough places for all of them, we will look at the following two criteria.
 - Priority will be given to children outside the catchment area who will have an older sibling** at the school on the day they are due to start there.
 - After that, priority will be given to any other children who live outside the catchment area.

If, in any of the above categories, there are more applications than places available, priority will be given on the basis of distance from the school measures as a straight line on a computerised system. The shortest distance being given priority.

Priority due to exceptional circumstances

Very exceptionally, where a child has a particular health reason requiring them to attend a specific school, that child may be given a place before any of the children who qualify under Priorities 2 and 3 above. This will only be allowed if parents/carers can provide written medical evidence that in the view of the school makes attending that particular school essential to the medical well-being of the child.

St. Giles' School reserves the right to check the relevance of the medical condition.

Please note

*in the oversubscription criteria we talk about "living in a school's catchment area".

We define this as follows:

A child will be treated as living in the catchment area if he/she resides with his/her parent(s)/or carer(s) at his/her normal and genuine place of residence for the majority of the time and that address lies within the area designated by the Local Authority for that particular school (See Appendix A for catchment area map)

**We define a sibling connection as follows:

A sibling connection is defined as a brother or sister, step-brother or step-sister, half-brother or half-sister, living at the same address as part of the same family unit of compulsory school age (i.e. 5-16 years). Adopted siblings are also included. However, cousins or other relatives who take up residence in a home in order to establish an "in catchment area" address will not be given priority under the sibling criteria. Older siblings must be attending the school on the date that the younger sibling is due to start there.

All distances are measured as a straight line from the home address to the nearest appropriate entrance gate of the school. The shortest distance will be given priority. Where two addresses are within the same block of flats, the lowest number of flat nearest to the ground floor will be deemed to be nearest in distance.

Where 2 or more applications are considered to be of equal priority after all criteria have been taken into account a tiebreaker will be used. This will be by random allocation and overseen by an independent party not connected with the admissions process.

Appendix A – Map showing location and catchment area of St Giles School Shrewsbury

St. Giles' CE Primary School is shown as point 15 and highlighted within the map

